

INFORMATIVE NOTICE CONCERNING PROCESSING PERSONAL DATA

In accordance with Article 13 of the D.lgs 196/2003, and in relation to the data concerning the supplier of goods and/or services (company name; address of Head Office and eventual secondary offices, nominative and personal data of legal representatives; telephone numbers; tax code and VAT number; bank details; other data related to his economic activity), directly supplied by him and/or at any rate acquired by RINA in the course of contractual relations, the supplier shall take note of the following.

- 1 The processing to which the supplier data shall be subjected is directed exclusively to the performance by RINA of all related activities instrumental for the correct management and execution of the existing contractual relations, and in particular for the execution of accounting and tax obligations, administration of the suppliers, management of the payments and information and management of the contractual relations with the clients.
- 2 In relation to the purposes stipulated in point 1, the processing of the personal data acquired by RINA may be done either manually or through the use of computer or electronic means or at any rate automated, and may consist alternatively or jointly, of operations of recording, conservation, organization, processing, selection, comparison, extraction, communication, cancellation, destruction of this data.
- 3 As to the personal data directly supplied by the supplier and/or in any case acquired by RINA in the course of the contractual relations, it is not necessary to expressly demonstrate consent to processing and communication to addressees mentioned in the following point 6, on the condition that the said processing and communication are carried out for the purposes stipulated in point 1, since in this case the consent is presumed by law or at any rate not compulsory.
- 4 The personal data may be communicated, for similar processing, to other companies in the group to which, as per the regulations stipulated in Article 2359 Italian Civil Code, RINA belongs.
- 5 The processing holder of the personal data directly supplied by the supplier and/or acquired by RINA is RINA itself with Head Office in Genoa, that appointed as Responsible its Financial Director, whose details and address may be known by contacting RINA registered office .
- 6 The personal data relating to the supplier may be communicated, even outside the territorial limits of the European Union, to the following categories of individuals: couriers/forwarding agents, banking institutes and non-banking financial intermediaries; postal administrations – postel service; professional offices and consulting companies for the performance of assistance services in accounting and tax matters; consultants and firms entrusted with the maintenance of the company informative system; auditing companies; public administrations and other private or public organizations to whom RINA must communicate the personal data pursuant to law or contractual duties (e.g.: IACS, CISQ, SINCERT, etc.). The individuals belonging to the above categories to which the personal data may be communicated, shall use this data as processing holders with the exception of the individuals nominated as person responsible.
- 7 The individuals nominated as persons responsible or entrusted of the processing data will be informed of the personal data of the supplier, if they need to utilize them for the performance of their tasks and functions.
- 8 The personal data of the supplier may be circulated through publication in periodicals (register book, lists, newsletter, directory) and through the insertion on the RINA's internet site.
- 9 The law recognizes to the supplier a series of rights (Article 7 Dlgs 196/2003), among which there is the right to oppose for legitimate reasons the treatment in question, to obtain from the processing holder confirmation of the existence or not of his personal data and to obtain that these personal data be made available in an intelligible form; the right to find out the origin of the data as well as the logic and the aim on which this treatment is based; the right to obtain the cancellation, the transformation into anonymous form, the block, for data treated in violation of the current provisions, or to obtain the certification and update and, if he is concerned about it, the integration of these data.